

OFFICE FIXTURES, MAINTENANCE & REPAIRS

Background

Strømme Foundation (SF) is an international Development Organization headquartered in Kristiansand, Norway with a global footprint in 9 countries in the regions of West Africa, East Africa, and Asia. SF is committed to empowering people to overcome the root causes of poverty through its thematic focus on Education, Livelihoods, and Job creation. SF aims to realize its vision of *“a world free from poverty”* through long-term partnerships with local organizations.

Objective

The objective of this contract is to obtain the services from a reputed, experienced, and qualified contractor who can provide efficient repair and maintenance services to SF Uganda’s leased property as set below in the scope of work.

Scope of Work

The contractor shall provide repair, maintenance, and installation services for the following work on the SF Uganda property:

- i. Electrical Repairs
- ii. General maintenance
- iii. Carpentry
- iv. Plumbing
- v. Painting

Assignment Details

The contractor shall provide repair, maintenance, and installation services for the following work.

Electrical

- Routine check-up of all electrical systems and appliances, defective bulbs, tube lights, perimeter-wall lights, fans, switches, sockets, plug points, short-circuiting lines, re-wiring, load balancing and any other related jobs.
- A thorough check of all the electrical systems which includes cleaning of all panel junctions, tightening of all connections, checking/cleaning/greasing of all contracts, and checking of Main Circuit Breakers (MCBs).
- Installation of various office electrical devices and equipment.
- Be able to repair or arrange repair of all kinds of electric and electronic items.
- Frequency of intervention: Routine checkup for all the electrical work on a PERIODIC basis [Periodicity to be determined at engagement of contract].

General maintenance

Routine check-up and set up of all general maintenance work on the floor, carpets, office blinds, and compound.

Plumbing

Installation and repair of flush, shower, fixing leakages from pipelines both internal and external, surface drains and manholes.

Painting

Painting should be environmentally friendly and should be undertaken in close liaison with the administration. The frequency of intervention is as and when required.

Carpentry

The service provider will do the carpentry work on a when-required basis which will include.

1. Repair of chairs, cupboards, and tables.
2. Aluminium and wooden windows and doors
3. sealing doors and windows
4. fixing frames for doors and windows
5. Office partitioning

Eligibility Criteria

- The Service provider must be able to provide service without initial deposits and invoice later for payment.
- the Service provider must be authorized and registered to provide listed services.
- The Service provider must have been in business for at least five years.
- The Service provider must be able to deal with equipment that fails during the contract period without hesitation.